



# MICROSOFT OFFICE TRAINING

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## MICROSOFT OFFICE 2007 COURSE DATES

Venue: Aldershot, Hampshire

CALL 01252 406420



Microsoft Office 2007 Courses	Days	Price	Course Dates for 2012	Early Bird Deadline
Excel Introductory	1	£195	Tuesday 6th March	14th February
Excel Intermediate	1	£195	Thursday 8th March	16th February
Excel Advanced	1	£195	Tuesday 13th March	21st February
PowerPoint Introductory	1	£195	Tuesday 20th March	28th February
PowerPoint Intermediate/Advanced	1	£195	Tuesday 27th March	6th March
Word Introductory	1	£195	Tuesday 1st May	10th April
Word Intermediate	1	£195	Thursday 3rd May	12th April
Word Advanced	1	£195	Tuesday 8th May	17th April
Outlook Intermediate/Advanced	1	£195	Tuesday 15th May	24th April

## MICROSOFT OFFICE 2010 COURSE DATES

Venue: Aldershot, Hampshire

CALL 01252 406420



Microsoft Office 2010 Courses	Days	Price	Course Dates for 2012	Early Bird Deadline
What's New / New Features	1	£195	Contact us for next date	Applicable
Excel Introductory	1	£195	Contact us for next date	Applicable
Excel Intermediate	1	£195	Contact us for next date	Applicable
Excel Advanced	1	£195	Tuesday 28th February	7th February
PowerPoint Introductory	1	£195	Thursday 15th March	23rd February
PowerPoint Intermediate/Advanced	1	£195	Thursday 22nd March	1st March
Word Introductory	1	£195	Thursday 29th March	8th March
Word Intermediate	1	£195	Tuesday 17th April	27th March
Word Advanced	1	£195	Thursday 19th April	29th March
Outlook Intermediate/Advanced	1	£195	Thursday 10th May	19th April